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Summer Hours

COMPUTER ROOMS (135, 137, 139, 141, 143)
Monday through Friday 8:00am—5:00pm
Saturday & Sunday: Closed

ADMINISTRATIVE OFFICE
Monday through Friday 8:00am—noon
1:00pm—5:00pm

Consultants

Jon Agnone, Sociology
Jeffrey Bowan, Jackson School
Theresa (Tisa) Nalty, Education
John Rigg, Public Affairs
Michael Strausz, Political Science
Marcos Torres, Communication
Markus Tsai, Psychology,
Nalina Varanasi, Economics
Catherine Veninga, Geography
TBA, Social Work

Administrative Staff

Fred Nick, Director
Kathy Davis, Fiscal Specialist
Grace Ning Gu, Archivist
Ting-Yuan Liu, LAN Manager
Dixielynn Gleason, WP/DP Consultant

Addresses

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Computation & Research
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From the Director

Well, it is that deciduous time of year again. The computer viruses are flowing, the hackers are hacking and most computer professionals are running in circles and pulling out their hair. But it is also time to gear up for school to start again this Fall.

The CSSCR Back-to-School seminars will once again begin September 16th. This year's collection of courses is smaller

than last years because we have had 7 out of ten consultants graduate or leave. So we have a great new group of students to train and form our new consulting group.

So please have a great end to your Summer. Keep those virus checkers updated and please spread the word about our Back-to-School seminars. Thanks.

Fred Nick, Director



Back-To-School Seminars September 2003

For class descriptions and sign-up information, see next page.

Tuesday September 16

9:30 - 10:00AM	Introduction to CSSCR and Campus Resources	Fred Nick
10:15 - 11:15AM	Computer Consulting Basics	Fred Nick

Wednesday, September 17

9:00 - 10:00AM	Microsoft Word Tricks (Kill the Paper Clip!)	Dixielynn Gleason
10:15 - 11:15AM	Introduction to Photoshop	Fred Nick
11:30 - 12:30PM	Introduction to Acrobat and PDF Creation	Dixielynn Gleason

Thursday, September 18

9:00 - 10:00AM	Introduction to SPSS	Markus Tsai
10:15 - 11:15AM	Introduction to Excel	Michael Strausz
11:30 - 12:30PM	Advanced Excel/Graphs/Stats/Database	Markus Tsai

Friday, September 19

No Class

Monday, September 22

9:00 - 10:00AM	Introduction to ArcGIS	Catherine Veninga
10:15 - 11:15AM	Introduction to PowerPoint	Fred Nick
11:30 - 12:30PM	Introduction to Stata	Michael Strausz

Tuesday, September 23

9:00 - 10:00AM	Introduction to Framemaker	Dixielynn Gleason
10:15 - 11:15AM	Introduction to R	Michael Strausz
11:30 - 12:30PM	Introduction to Atlas.ti	Catherine Veninga

Wednesday, September 24

9:00 - 10:00AM	Introduction to Access	Grace Ning Gu
10:15 - 11:15AM	Intermediate Access	Markus Tsai
11:30 - 12:30PM	Introduction to DreamWeaver	Catherine Veninga

Thursday, September 25

9:00 - 10:00AM	Introduction to CSSCR Archive & Campus Data	Grace Ning Gu
10:15 - 11:15AM	Introduction to Census Data 2000	Grace Ning Gu

Friday, September 26

No Class

If you would like to request academic accommodations due to a disability, please contact Disabled Student Services, 448 Schmitz, 543-8924 (V/TDD).

If you have a letter from Disabled Student Services indicating you have a disability that requires academic accommodations, please present the letter to Fred Nick at CSSCR so we can discuss the accommodations you might need for class.

CSSCR Back-To-School Seminars 2003

From September 16 to September 27, CSSCR will be conducting a series of seminars on computer use. The hour-long sessions are free and non-credit. These seminars are fairly general, brief introductions to the subjects presented. In-depth classes on these subjects will be taught later in the quarter. To sign up for CSSCR seminars, call 543-8110 or stop by 145 Savery Hall during office hours, or sign up on CSSCR's Web page ([www: http://julius.csscr.washington.edu/](http://julius.csscr.washington.edu/)). All seminars start in Room 149 Savery.

Intro to CSSCR & Campus Resources

This session will give an overview of CSSCR, its equipment, services and resources. I will also explain how CSSCR fits into the college and campus computing picture and what resources campus offers. A brief review of the Back-to-School Seminar agenda will be provided.

Instructor: Fred Nick
When: Tuesday, September 16
9:30AM—10:00am
Where: Room 149, Savery Hall

Computer Consulting Basics

This course covers the mechanics of being a consultant: the consulting session; the roles and responsibilities of the consultant and client; and the dos and don'ts of dealing successfully with clients. It is oriented to training new CSSCR consultants.

Instructor: Fred Nick
When: Tuesday, September 16
10:15AM—11:15AM
Where: Room 149, Savery Hall

Kill the Paper Clip!!!

In this lecture, I will show you some of the undocumented features and non-intuitive procedures users of Word for Windows 2000 commonly encounter.

Instructor: Dixielynn Gleason
Date: Wednesday, September 17
Time: 9:00AM to 10:00AM
Where: Room 149, Savery Hall

Introduction to Photoshop

This brief introduction to Adobe Photoshop will cover a little color theory and review the basic features of the program. Toward the end of the hour we will thinly cover more advanced tools like filters, layers and paths. This course will be a good intro to the package for those who are scanning and touching up slides.

Instructor: Fred Nick
When: Wednesday, September 17
10:15AM—11:15AM
Where: Room 149, Savery Hall

Introduction to Adobe Acrobat & PDF Creation

Acrobat is a collection of software which enables you to create PDF files from PostScript files. During this hour, I'll walk you through creating a PDF file.

Instructor: Dixielynn Gleason
When: Wednesday, September 17
11:30AM to 12:30PM
Where: Room 149, Savery Hall

Introduction to SPSS

This introduction will cover the logic and instincts of SPSS. You will learn the rudiments of tracking down the statistical meaning in your data.

Instructor: Markus Tsai
When: Thursday, September 18
9:00AM to 10:00AM
Where: Room 149, Savery Hall

Introduction to Excel

This class is intended for anyone who has had little or no experience with Excel. We will focus on the program's basic spreadsheet functions as well as general charting capabilities.

Instructor: Michael Strausz
When: Thursday, September 18
10:15AM—11:15AM
Where: Room 149, Savery Hall

Advanced Excel/Graphs/Stats/Database

This seminar will walk you through some of the essential data analysis tools, function wizards and large data set management options that are built into Excel and can help you manage large chunks of data.

Instructor: Markus Tsai
When: Thursday, September 18
11:30AM—12:30PM
Where: Room 149, Savery Hall

Introduction to ArcGIS

This lecture will introduce you to the basic features of the ArcGIS package: ArcMap, ArcCatalog, and ArcToolbox. We will focus primarily on ArcMap and you will learn how to display data, conduct queries, perform simple spatial operations, and make maps.

Instructor: Catherine Veninga
When: Monday, September 22
9:00AM—10:00AM
Where: Room 149, Savery Hall

Introduction to PowerPoint

Powerpoint is a versatile package which allows you to organize information on "slides." In this hour, we will look at how Powerpoint is structured, and how new users can create presentations, organize notes, manage graphics, and construct simple but fun animation.

Instructor: Fred Nick
When: Monday, September 22
10:15AM—11:15AM
Where: Room 149, Savery Hall

Seminar Descriptions Continued.

Introduction to Stata 7.0

In this lecture I will explain some of the basics of Stata use, including importing data, the treatment of different kinds of variables (numerical, time and string), as well as generating descriptive statistics and graphics.

Instructor: Michael Strausz
When: Monday, September 22
11:30AM to 12:30PM
Where: Room 149, Savery Hall

Introduction to Framemaker

Framemaker was invented to publish books, but is also a great general page layout design program. Although difficult to learn, Framemaker has so many features and is so flexible in its multichannel publishing capabilities, you will want to make the extra effort to learn it.

Instructor: Dixielynn Gleason
When: Tuesday, September 23
9:00AM—10:00AM
Where: Room 149, Savery Hall

Introduction To R

R is a free, lighter and faster version of S-Plus. We will cover the fundamentals of R in a two hour, hands-on session with a data example. Topics include input/output, data management (such as sort, merge, recode, create new variables), statistics (t test, anova, regression, distribution), and graphics.

Instructor: Michael Strausz
When: Tuesday, September 23
10:15AM—11:15AM
Where: Room 149, Savery Hall

Introduction to Atlas.ti

In this lecture, I will go over the basics of Atlas.ti, such as importing and analyzing documents, basic tools, and most important, discussing the terminology of Atlas.ti.

Instructor: Catherine Veninga
When: Tuesday, September 23
11:30AM—12:30PM
Where: Room 149, Savery Hall

Introduction to the Access Database Program

This seminar will review the concept of relational databases and cover the basic features of Access including construction and use of tables, forms, queries, reports, and relationships. Topics covered include creating a table, naming and describing fields, and defining data types. We will work with records, view table data sheets, add, edit and save records, set primary keys, create relationships between tables, and print table records. We'll look at Select queries by selecting tables and fields, and viewing data sets with specific query criteria, sorted order and excluded fields. Report creation is covered by creating, viewing and modifying reports using the Wizard.

Instructor: Grace Ning Gu
When: Wednesday, September 24
9:00AM—10:00AM
Where: Room 149, Savery Hall

Intermediate Access

During this lecture, we will discuss database design in-depth, touch on the use of forms and subforms, security options, and crosstab queries. Programming will NOT be discussed. Basic understanding of access/relational databases is assumed.

Instructor: Markus Tsai
When: Wednesday, September 24
10:15AM—11:15AM
Where: Room 149, Savery Hall

Introduction to DreamWeaver

Use Dream Weaver to develop a professional Web site. Dreamweaver's visual layout tools and text-editing environment make Web design easy; and the code is always clean.

Instructor: Catherine Veninga
When: Wednesday, September 24
11:30AM—12:30PM
Where: Room 149, Savery Hall

Intro to CSSCR Archive & Campus Data

CSSCR maintains a large electronic data archive for social sciences research. This class is to introduce to you the kinds of data we have and different ways of searching the archive at CSSCR and ICPSR. We will also show you how to search data on our web and access our archive holdings in different media.

Instructor: Grace Ning Gu
When: Thursday, September 25
9:00AM—10:00AM
Where: Room 149, Savery Hall

Introduction to Census 2000

This seminar will provide an overview of the structure and content of Census 2000 and its major data products. We will show you how to acquire the released Census 2000 summary files and TIGER/Line 2000 files, and talk about what CSSCR offers to help in disseminating Census 2000 data products and related materials.

Instructor: Grace Ning Gu
When: Thursday, September 25
10:15AM—11:15AM
Where: Room 149, Savery Hall



The Center for Social Science Computation and Research (CSSCR) is an interdepartmental computer center in the College of Arts and Sciences at the University of Washington. CSSCR provides facilities and consulting support for computing activity related to teaching and research at the University. This newsletter is published quarterly, and if you have items you would like included, please contact Fred Nick at 543-8110, or fred@u.washington.edu. If you have a campus mail stop and would like to subscribe to this newsletter, or if you would like to UN-subscribe to this newsletter, please call 543-8110. Thank you for reading this little tiny print.
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