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Spring Hours
Computer Rooms (135, 137, 139, 141, 143)
Monday through Thursday: 8:00AM—9:00PM
     Friday: 8:00AM—5:00PM
We will be closed on Saturday and Sunday.

Administrative Office
Monday through Friday: 8:00AM—NOON
     1:00PM—5:00PM

Archivist
Mon, Wed, Fri: 9:00AM—5:45PM
Tues, Thurs: 9:00AM—12:25PM, 2:25—5:45PM

Consultants
Jeanette Burkett, Communications
Yi-Chi Chen, Economics
Nadia Morgen, Jackson School
Emory Morrison, Sociology
Tim Moses, Education
Michael Strausz, Political Science
Chia-Han Tsai, Pinch-Hitter
Catherine Veninga, Geography
Elena Verdolini, Public Affairs
Annie Windrem, Social Work

Administrative Staff
Fred Nick, Director
Kathy Davis, Fiscal Specialist
Grace Ning Gu, Archivist
Ting-Yuan Liu, LAN Manager
Dixielynn Gleason, WP/DP Consultant
Jane Zheng Yin, Office Assistant

Addresses
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From the Director
Well, Spring is here at last! We have upgraded several of our software products including SPSS. Also, CSSCR and CSDE are joining forces to offer a more advanced course on SAS this quarter. Dave Steven from CSDE is a SAS expert and will offer a 6-hour free non-credit Programming for Demographic Data Analysis course. (See our course listing in this newsletter and on our website.)

If our Spring is as busy as Winter was things should be very “dynamic” at CSSCR this quarter. Schedule your lab use early! I wish you all a great quarter.

Fred Nick
CSSCR Spring 2003 Spring Classes

Here are the ways you can sign up for classes: Call 543-8110; stop by 145 Savery during office hours; send e-mail to ascocarp@u.washington.edu, including the class you wish to take, your name and department; or sign yourself up on our Web page.

http://julius.csscr.washington.edu/

**Introduction to Framemaker**
Instructor: Dixielynn Gleason  
Date: Monday, April 21  
Time: 8:30AM to 9:30AM  
Place: Savery 149

**Introduction to ArcGIS**
Instructor: Catherine Veninga  
Date: Wednesday, April 23  
Time: 10:00AM to 11:00AM  
Place: Savery 149

**Introduction to Excel**
Instructor: Annie Windrem  
Date: Tuesday, April 22  
Time: 1:00PM to 2:00PM  
Place: Savery 137

**Introduction to Stata 7.0**
Instructor: Michael Strausz  
Date: Thursday, April 24  
Time: 9:30AM to 11:00AM  
Place: Savery 137

**Introduction to the CSSCR Archive & Campus Data**
Instructor: Grace Ning Gu  
Date: Friday, April 25  
Time: 3:00PM to 4:00PM  
Place: Savery 137

**Introduction to SAS 8.0**
Instructor: Yi-Chi Chen  
Date: Monday, April 28  
Time: 10:00AM to NOON  
Place: Savery 137

**Introduction to SPSS**
Instructor: Elena Verdolini  
Date: Wednesday, April 30  
Time: 3:00PM to 4:00PM  
Place: Savery 135

**Access vs. Excel: The Differences Between Databases and Spreadsheets,**  
**or**  
**When Exactly to Use Access and How to Get Started**
Instructor: Nadia Morgen  
Date: Tuesday May 6  
Time: 11:00AM to 12:15PM  
Place: Savery 149

**Introduction to Access**
Instructor: Chia-Han Tsai  
Date: Friday, May 9  
Time: 2:00PM to 3:30PM  
Place: Savery 137

**Introduction to Access SQL**
Instructor: Jeanette Burket  
Date: Wednesday, May 21  
Time: 10:00AM to 11:00AM  
Place: Savery 149

**Advanced Excel**
Instructor: Emory Morrison  
Date: Thursday, May 15  
Time: 1:00PM to 3:30PM  
Place: Savery 149

**Demographic Computing Focusing on SAS**
This is a six-part course! See description on page 4 for details.  
Instructor: David Steven (CSDE)  
Dates: Tuesday, April 29, Thursday, May 1  
Tuesday, May 6, Thursday, May 8,  
Tuesday, May 13, Thursday, May 15

Time: 3:00PM to 5:00PM  
Place: Savery 149

If you would like to request academic accommodations due to a disability, please contact Disabled Student Services, 448 Schmitz, 543-8924 (V/TDD).  
If you have a letter from Disabled Student Services indicating you have a disability that requires academic accommodations, please present the letter to Fred Nick at CSSCR so we can discuss the accommodations you might need for class.
Introduction to Framemaker
Framemaker was invented to publish books, but is also a great general page layout design program. Although difficult to learn, Framemaker has so many features and is so flexible in its multichannel publishing capabilities, you will want to make the extra effort to learn it.
Instructor: Dixielynn Gleason
Date: Monday, April 21
Time: 8:30AM to 9:30AM
Place: Savery 149

Introduction to ArcGIS
This lecture will introduce you to the basic features of the ArcGIS package: ArcMap, ArcCatalog, and ArcToolbox. We will focus primarily on ArcMap and you will learn how to display data, conduct queries, perform simple spatial operations, and make maps.
Instructor: Catherine Veninga
Date: Wednesday, April 23
Time: 10:00AM to 11:00AM
Place: Savery 149

Introduction to Excel
In this hands-on course, you will learn the fundamentals of using Excel including: data entry, basic computation, elementary charts and graphs, and some statistical functions. Prior knowledge of Excel is not necessary.
Instructor: Annie Windrem
Date: Tuesday, April 22
Time: 1:00PM to 2:00PM
Place: Savery 137

Introduction to Stata 7.0
In this hands-on class we will explore some of the basics of Stata use, including importing data, the treatment of different kinds of variables (numerical, time and string), as well as generating descriptive statistics and graphics.
Instructor: Michael Strausz
Date: Thursday, April 24
Time: 9:30AM to 11:00AM
Place: Savery 137

Introduction to the CSSCR Archive & Campus Data
CSSCR maintains a large electronic data archive for social sciences research. This class is to introduce to you the kinds of data we have and different ways of searching the archive at CSSCR and ICPSR. We will also show you how to search data on our web and access our archive holdings in different media.
Instructor: Grace Ning Gu
Date: Friday, April 25
Time: 3:00PM to 4:00PM
Place: Savery 137

Introduction to SAS 8.0
SAS stands for Statistical Analysis System but this program can be used for more than data analysis, including data management, table and graph generation. We will explore some of these functions with an emphasis on efficient use of SAS in specific research situations.
Instructor: Yi-Chi Chen
Date: Monday, April 28
Time: 10:00AM to NOON
Place: Savery 137

Introduction to SPSS
This beginning class in SPSS will teach you the basics of quantitative analysis. We will explore how to enter data, how to recode variables, to produce descriptives, to assess basic relationships between two variables and to produce nifty and cool-looking graphs. At the end of the one-hour session, you will be able to recognize and use the basic functions of SPSS.
Instructor: Elena Verdolini
Date: Wednesday, April 30
Time: 3:00PM to 4:00PM
Place: Savery 135

Access vs. Excel: The Differences Between Databases and Spreadsheets, or When Exactly to Use Access and How to Get Started
Let me guess: your boss has decided your project needs an Access database, and your first reaction ranges somewhere between YIKES! and a pensive ok... You open up Access determined (or not so determined) to learn and are instantly befuddled. You decide to examine an existing database to help get a sense of things, but then stare at your screen with a contorted face wondering why it takes multiple tables just to store basic contact information. You think your boss is a nut. Does s/he REALLY know what is needed? You begin to sweat. What if you can't figure this out? You enter the “I'm clearly in over my head” zone.

Well, despair not. This class will explore the differences between Excel spreadsheets and Access databases, what a relational database is, and when one really needs to use a database. Familiarity with Excel is assumed.
Note: This class is Recommended for the Introduction to Access class.
Instructor: Nadia Morgen
Date: Tuesday May 6
Time: 11:00AM to 12:15PM
Place: Savery 149

Class descriptions continued on Page 4
Introduction to Access
In this course, we will discuss database design in-depth, touch on the use of forms and subforms, and security options. The goal of this class is to familiarize you with how Access “thinks,” so that you can manipulate it as you wish. This is a hands-on exercise in database design. Basic familiarity with Access is assumed (i.e. you’ve pointed and clicked around it before, or are very comfortable learning new and strange software. Programming will NOT be discussed. Bring a pencil.
We recommend that you take the Access vs. Excel class if you aren’t familiar with relational databases.
Instructor: Chia-Han Tsai
Date: Friday, May 9
Time: 2:00PM to 3:30PM
Place: Savery 137

Introduction to Access SQL
SQL is a universal language for requesting information from databases. We’ll cover: basic database design principals, the query and relational algebra.
Instructor: Jeanette Burkett
Date: Wednesday, May 21
Time: 10:00AM to 11:00AM
Place: Savery 149

Advanced Excel
We will walk through some of the essential data analysis tools, function wizards and large data set management options that are built into Excel and can help you manage large chunks of data.
Instructor: Emory Morrison
Date: Thursday, May 15
Time: 1:00PM to 3:30PM
Place: Savery 149

Demographic Computing Focusing on SAS
Demographic research and other research involving the analysis of multiple datasets, data residing in different locations, complex data structures, and confidential data requires special techniques and tools for data management, manipulation, and analysis.
This fast-paced six-part workshop addresses a number of computing options available to the researcher, and focuses on data programming using SAS software as the tool of choice to address the wide range of demands often encountered in the analysis of demographic data. Students will be expected to be familiar with basic statistical concepts (e.g. Chi Square, t-test, simple regression). Seating is limited for this course.
The six-part course starts on Tuesday, April 29.
Course details will be posted April 14th at:
http://csde.washington.edu/computing/software/seminars.shtml
Instructor: David Steven (CSDE)
Dates: Tuesday, April 29, Thursday, May 1
Tuesday, May 6, Thursday, May 8,
Tuesday, May 13, Thursday, May 15
Time: 3:00PM to 5:00PM
Place: Savery 149

From the Archivist
New On-line Data

New CD-ROMs: